

Merrill Area Public Schools

MAPS Mission Statement: *Merrill Area Public Schools, in partnership with the Merrill Community and our families, will empower students to be lifelong learners, responsible citizens, and productive community members.*

Facilities Committee Meeting

Wednesday, May 5, 2021

3:30 PM

Central Office Board Room

(1111 N Sales Street, Merrill, Wisconsin)

and

Meeting Conducted Remotely

*If a member of the public wants to participate in this meeting virtually, please contact Dale Bergman at dale.bergman@mapsedu.org or use this link to join: <https://meet.google.com/gry-theg-pgk?hs=122&authuser=0>

***In the event there are technical issues, the meeting will only be held in person, as long as there is a quorum of the Committee present.*

Minutes

- I. Call to Order and Roll Call – Nubs Ashbeck, Dale Bergman, Kevin Blake, Brian Dasher, Darryl Frick, Dr. John Sample and Linda Yingling

Kevin Blake called the meeting to order at 3:30pm

Present: Nubs Ashbeck, Dale Bergman, Kevin Blake, Dr. John Sample and Linda Yingling

Absent: Brian Dasher and Darryl Frick

Guests: Steve Holz and Travis Wichlacz

- II. Approval of [March 3, 2021 Facilities Committee Minutes](#)

MOTION by Nubs Ashbeck to approve the March 3, 2021 Facilities Committee Minutes, seconded by Linda Yingling. Motion carried unanimously.

- III. Transportation Contract Updates

A. [Contract Proposal](#)

Dale Bergman provided the committee with a review of the Transportation Contract Proposal, to include the non-renewal of Peterson Transportation due to retirement.

Darryl Frick arrived at 3:32pm

Dale Bergman provided the committee with the contract proposal from Wendorf along with an overview of several changes such as: changing to a 3-year contract, maintaining

3 spare buses, additional equipment if the district requires, training and evaluations with documentation provided to the district, minimum of 2 ride alongs per year to perform driver evaluations, number of route days have changed, removed additional insurance payments, and a 3% increase per year on the per route cost.

The committee discussed the handling of open enrolled students, waiting for enrollment numbers to develop the bus routes, and the transportation comparisons that were done with other districts.

MOTION by Nubs Ashbeck to make a recommendation to the Board to approve the 3-year transportation contract with Wendorf as presented, seconded by Linda Yingling. Motion carried unanimously.

IV. Standing Agenda Item - Safety Sub-Committee Minutes

A. May 3, 2021 Safety Committee Minutes

These minutes will be shared when they become available. Please see the [attached draft minutes](#) from Monday's meeting.

Dale Bergman provided the committee with an overview of the May 3, 2021 Safety Committee meeting.

The committee discussed the roles and responsibilities of the building level safety teams as they are currently.

The committee discussed the training that is currently being provided as well as additional training opportunities.

V. Standing Agenda Item for Master Facilities (District) Planning

A. Discuss [Timeline](#) & Next Steps

1. [Consolidation Update](#)

Dale Bergman provided an overview of the roles and responsibilities of the Facilities Committee in regards to the Master Facilities Plan.

Dale Bergman provided the committee with a consolidation update to include: staff assignments, room assignments, packing guidelines, and an approximate cost of the physical move along with funding.

The committee discussed several remodeling projects that will allow the schools to better provide services within the buildings to include: SPED area renovations at Kate, adding cubbies to kindergarten rooms, removing tiered sitting in the computer room at Kate, and adding divider walls at the middle school to create additional classrooms. The committee also discussed that the cost for these projects would be paid for by a one-time Fund 46 cost allocation.

The committee discussed that there are no plans for Jefferson property at this time other than it will not be sold and will continue to be maintained as a district

property. This item will be revisited one the consolidation has been completed and the best use will be determined.

Dale Bergman informed the committee that the Maple Grove appraisal is taking place today and that none of the moving cost approximations include Maple Grove expenses.

MOTION by Nubs Ashbeck to make a recommendation to the Board to approve a one time expenditure not to exceed \$180,000.00 for building remodels as presented, seconded by Linda Yingling. Motion carried unanimously.

Dale Bergman will create a topic summary sheet for the Board.

VI. Approval of 2021-2022 Summer Maintenance Projects

Please see the attached [topic summary sheet](#) from Dale Bergman.

Dale Bergman provided the committee with an overview of the 2021-2022 Summer Maintenance Projects list and topic summary sheet. These are projects that are done as funding becomes available and are higher priority projects that are safety related or end of life-cycle projects.

The committee discussed several of the projects including the resurfacing of the HS tennis courts and shared funding from the HS Athletic Department.

The committee discussed the reciprocal agreement the district shares with the City for the use of shared spaces as well as how the district charges fees for the use of some areas and not for others.

MOTION by Linda Yingling to approve the 2021-2022 Summer Maintenance Projects as funding becomes available, seconded by Nubs Ashbeck. Motion carried unanimously.

Kevin Blake noted the importance of ensuring that the funds are communicated to the full Board and to have all funding sources recorded.

VII. Standing Agenda Item for Review of Safety Policies and Policy Review by Facilities Committee

Please see the attached [main index](#) for Committee review of policies.

[Policy 9160 Public Attendance at School Events](#)

The committee had no modifications at this time. However, it was noted that the review dates to policies needs to be added.

[Policy 9211.01Athletic Concession Stands](#)

The committee had no modifications at this time.

VIII. School Forest Update

A. [March 22, 2021 School Forest Advisory Minutes](#)

Dale Bergman provided an overview of the March 22, 2021 School Forest Advisory Minutes to include: the drawdown process of the pond is starting next week, the upcoming man-made dam inspection by DNR, and the dock reset. Once items are complete the pond will be allowed to fill again.

The committee discussed holding off on any logging.

IX. Items for Next Meeting and Next Meeting Date

A. July 7, 2021

B. Focus on consolidation and Maple Grove updates

X. Adjournment

MOTION by Nubs Ashbeck to adjourn the meeting, seconded by Linda Yingling. Motion carried unanimously.

Meeting adjourned at 4:29pm